

Treasure Valley Scout Reservation Facility Use Check-In/Out Sheet

Area Used _____

Date(s) _____

Rented By _____

Contact _____

Phone _____

The purpose of this sheet is to ensure our facilities are prepared, clean and free from damage upon arrival and departure of our guests. The Campmaster and the leader of the group renting the facility both at check in and departure must sign this sheet. Any damage or cleaning fees is the responsibility of the renting group as outlined in the facility usage agreement.

Check In

Check Out

Date _____

Date _____

- Outside Area Clean
- Fire Circles Clean
- Floors Swept
- Windows Closed
- Cooking Areas Clean
- Cleaning Supplies
- Sanitation Supplies
-

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-

Please note damage

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Other Comments _____

Other Comments _____

Campmaster _____

Campmaster _____

Group Leader _____

Group Leader _____