

# Troop

## Patrol Leader/assistant patrol leader checklist for patrol church cleanup day

1. First Saturday of the month is patrol Holy Spirit Lutheran Church cleanup day.
2. If that Saturday doesn't work for you and your patrol, it is your responsibility to find a new day.
3. Call groundskeeper Bruce Smith to confirm his availability: 425-483-0351.
4. Create an EVENT on TroopKit to announce your chosen date so that your patrol can sign up for it.
5. Inform ASPL of Community Service of your date, he may come and help if he knows when you are doing it. Others people from the troop may join you as well.
6. Call your patrols and email them using TroopKit to remind them of the date, time and what to bring: WATER bottle, work gloves, no uniform (troop Class C T-shirt if you have one), tools to use for weeding and picking up trash.
7. Make sure there are two adults who will be present during the cleanup time to keep to the two deep leadership principle of scouting.
8. On the day of, have scouts sign in and out on an attendance sheet to confirm their attendance. This also helps you keep track of and ensure that their adult will be coming back at the right time to pick them up.
9. Ask groundskeeper Bruce Smith what to do with the yard waste and trash.
10. Bring trash bags and wheel barrow for hauling yard waste.
11. GIVE THE ASPL OF COMMUNITY SERVICE YOUR ATTENDANCE SHEET WHEN YOU ARE DONE! You can e-mail this too if that is easier.